SPRING **HOME** +GARDEN SHOW

IMPORTANT REMINDERS

Please pass this information along to everyone who will be working in your booth!

1. PARKING DURING MOVE IN/OUT for all exhibitors is available in Lot K which you can access off of Clinton across from the Post Office. This will be available from move-in to move out. If you leave your vehicle overnight, it is at your own risk and neither the VBC nor the HMCBA will be held responsible for any damage. You may also park underneath the South Hall during move in at no charge. There is a 7'-7" height restriction. No vehicles will be allowed to park in Lot V (old Meadow Gold lot) for any reason. There are no exceptions to this rule. **Lot V will be used for staging only during move in and move out and no vehicle is to be left unattended.** Should you need to park, Lot K is available.

2. CONCESSIONS will not be open during move in so please plan lunch accordingly.

3. ALL EXHIBITS must be set up by 10:00 am on Thursday (March 5). You can stay and work with the aisles cleared until 1 PM. You will be asked to vacate the premises at 1 PM so that the VBC personnel can get the South Hall ready for the Show to open.

4. FREE PARKING DURING THE SHOW for all exhibitors is available in Lot K which is near the old Post Office on Clinton. Please note the schedule below outlining the location to enter from each day. During the show, (March 6 - 8) should you opt to park elsewhere, parking is available in all city garages convenient to the VBC but there is a charge per vehicle. Please ask your staff to park in the least favorable parking areas so consumers attending the Show will have ample parking as this year there are several events happening at the VBC during our Show. No vehicles will be allowed to park behind the South Hall at anytime.

Friday (March 6) – Enter Lot K off of Woodson Street (cross street between Clinton & Holmes)
Saturday (March 7) - Enter Lot K off of Clinton Ave.
Sunday (March 8) - Enter Lot K off of Clinton Ave.

5. NAME BADGES – During the show, you must have your show exhibitor ID, which is now a logo'd silicone bracelet, to enter the South Hall. In the event you lose your ID, replacements may be obtained in the Show Office (located in the lobby). You will be charged $5.00 for each replacement ID. After the show ends, please RETURN YOUR ID; simply drop it in a "drop box". You can leave ID in the Show Office for others to pick up at the Show, as they must have them to get inside. Please keep them in the provided envelope if leaving with us.

6. SHOW TIMES - All booths must be manned ALL DAY every day. Exhibitors will be allowed entrance to the exhibition hall one (1) hour prior to the opening of the show. Exhibitors may enter the South Hall through the main entry or the back entry (move-in area).
 Friday (March 6) – 1:00 pm to 7:00 pm   *Exhibitor Entry - 12:00 pm
Saturday (March 7) - 9:00 am to 7:00 pm   *Exhibitor Entry - 8:00 am
Sunday (March 8) - 11:00 am to 5:00 pm   *Exhibitor Entry - 10:00 am
            *****Remember Sunday is daylight savings time and the time will change.*****

7. In the event of an EMERGENCY or PROBLEM during the show, proceed to the Show Office located in the main lobby of the South Exhibit Hall, or phone Theresa Kennedy 256-217-4038.

8. EXHIBITORS LOUNGE is located directly outside the south entrance of the hall. Coffee service in the lounge will be available for the better part of each day at no charge to exhibitors. The Lounge will be have snacks and bottled water provided by the HMCBA. Please stop in and take a break.
Hours: Friday: 12:00 pm to 7:00 pm
 Saturday: 8:00 am to 7:00 pm
 Sunday: 10:00 am to 5:00 pm

Clinton Avenue

North Hall Parking

P1

P5

Former Meadow Gold Lot

Pollard Street

Monroe Street

P4

City Parking Garage

Von Braun Center

P3

Ticket Office and Handicapped Parking

P2

Exit

Big Spring Park

Embassy Suites

Williams Avenue

Monroe Street

Holiday Inn

P Parking	
VBC Parking	
City Parking	
Reserved	
Loading	